

June 7, 2018

## CONVENTION MAILING #1

To: Clergy Canonically Established in the Diocese and Lay Delegates of the 117th Annual Meeting of the Convention of the Diocese of Western Massachusetts to be held on **October 26 and 27, 2018**

### Enclosed:

1. [Notification of Convention Meeting](#)
2. [Draft Convention Schedule](#)
3. [Convention Timetable](#)
4. [Nomination Booklet](#)
5. [Nomination Form](#)
6. [Exhibitor's Guidelines](#)
7. [Exhibitor's Only Registration Form](#)
8. [Convention Venue and Parking Map](#)
9. [Convention Hotel Information](#) (Reservation Cut-off Date: September 24, 2018 – **RESERVE EARLY!!**)

All current 2018 convention information can be found on the 2018 diocesan convention website:  
ConventionWMA.com

### Special Notes

#### Attention: Rectors, Vicars, Priest-in Charge, and Interim Clergy

In order to ensure that Alternate Delegates who may be called up to represent their parish or mission at Convention are informed, the following suggestions are offered:

1. **Delegates** who know they will be absent from Convention should forward their Convention Mailings to the Alternates who will replace them.
2. **Clergy** are reminded to assist with the registration of Alternate Delegates who are to replace Delegates by completing the following:
  - (a) the "[Certification of Change for Lay Delegates](#)" form, seeing that it is signed by the Clerk of the Vestry or Executive Committee (or by both Wardens)
  - (b) returning the form to this office, Attention: Secretary of Convention (or present at registration table at Convention)

**Convention Workshops** will be offered to engage and educate all delegates, clergy and lay. Convention workshops are scheduled for Friday afternoon, October 26, 2018 at the Mass Mutual Center. Each workshop will be offered twice, once at 2:30pm and again at 3:30pm. Signup for your workshop choices with your registration.

**Reminder about Youth Delegates** – *EVERY PARISH* is entitled to send one youth delegate, between 16 and 20 years old, to Convention. Youth have both voice and vote on the floor, and will be able to participate fully in Convention activities. We encourage parishes that have not yet elected youth to serve in this role to do so.

**Lock-in for Youth Convention Attendees** – There will be a lock-in on Friday night of Convention (October 26) for all youth (in 6th through 12th grade) attending Convention, to get to know one another and get oriented to how Convention works.

**Reminder:** Groups requesting agenda time for a brief program report should make that known in writing to The Secretary of the Convention by **August 28, 2018**.