



THE EPISCOPAL DIOCESE OF WESTERN MASSACHUSETTS
EXHIBITORS REGISTRATION

Mass Mutual Center
1277 Main St.
Springfield, MA 01103
(413) 787-6610

October 26 & 27, 2018

Exhibit Title: _____

Contact Person: _____ **Contact Phone #** _____

Contact Email Address: _____

(Please check all that apply. We will make every effort to fulfill your request)

Exhibit Needs **Share a Six Foot Table** **1 Six Foot Table** **2 Six Foot Tables**

Electric Outlet **Wireless Internet**

Exhibit description (i.e. display items, pamphlets, items for sale, etc.)

*** Please note: Every person staffing your exhibit must be registered – See Page 2 of this form ***

Note: Exhibits will be open at all times
Exhibit items are left at your own risk.

Exhibitor set up begins on Friday @ noon (table coverings provided).

List of Personnel Staffing the Exhibit Table

Name	Friday Banquet	Saturday Breakfast	Saturday Lunch
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Number of meals	_____	_____	_____
	x \$40	x \$15	x \$25
	\$ _____	\$ _____	\$ _____

Total Cost of Meals = \$ _____

Plus Table Fee \$25.00
Total \$ _____

Note: If you have any special requirements (i.e. food allergies, vegetarian) or other needs, please indicate below along with your phone number in case you need to be contacted.

*Special needs request:

Please make checks payable to Diocese of Western MA, 37 Chestnut St., Springfield, MA 01103-1787
 If you have any questions regarding the above, please email Lainey Hurlbut at lhurlbut@diocesewma.org
 Please return this Exhibit Registration form by September 28th (mail, fax or email).